

	LOS LUNAS POLICE DEPARTMENT		
	ADMINISTRATION	NUMBER: ADM.07.01	EFFECTIVE DATE: March 4, 2010
	SUBJECT: Chief & Deputy Chief		REVIEW DATE: August 27, 2015
	AMENDS/ SUPERSEDES:	NMSA:	
NMMLEPSC STANDARDS: ADM.07.01		APPROVED BY CHIEF OF POLICE NAITHAN G. GURULE  Signature	

I. STATEMENT OF PURPOSE

The purpose of this order is to designate the authority and responsibility of the Chief of Police and Deputy Chief.

II. CHIEF OF POLICE

- A. Is appointed by the Mayor with the approval of the City Council and is responsible to the Village Administrator.
- B. Has final authority and responsibility for the management, direction and control of the operations and administration of the Department.
- C. Develops and proposes such programs and policies to the Village Administrator as necessary to maintain a modern efficient and effective Police Department.
- D. Develops, presents, and justifies budget estimates for Department operations.
- E. Submits an annual report to the City Manager outlining the operations and achievements of the Police Department.
- F. Develop and provide adequate training to the employees of the Department in order to maintain professional standards and conduct.

III. DEPUTY CHIEF

- A. The Chief of Police shall designate a Deputy Chief with the approval of the Village Administrator, and answers directly to the Chief of Police.
- B. Will assist in overall budgetary control.
- C. Is responsible for the day to day, internal operations of the Department.
- D. Acts on behalf of the Chief of Police in his absence.
- E. Is responsible for the development of planning for projected needs of manpower and equipment. This may be accomplished through the use of a variety of internal information in conjunction with outside sources.